

How to Create a Works Cited Page Using “Citation Machine”

You may access this from home, school or anywhere as long as you go through the school website.

1. Please go to the Twinsburg City Schools website to begin.
2. Select “Twinsburg High School” from the column on the left hand side of the webpage.
3. Select “Classrooms”.
4. Select “Media Center”.
5. This is the welcome page. Under “Media Center” in the column on the left side of the webpage, select “Online Resources”.
6. Choose “Citation Machine” from the list of online resources.
7. This link takes you to “Citation Machine”.
8. Click on the tab at the top of the page labeled “popular styles”. Choose “MLA”.
9. You will now see a box where you are able to choose the type of citation you need to create. Be sure to use the “Book” link for books and the “Web Document” link for websites, etc.
10. Fill in all of the necessary information in the boxes and create your citation. Copy and paste this to a Microsoft Word document labeled Works Cited Page.

Works Cited Reminders

- All sources need to be listed in ALPHABETICAL order.
- Do NOT number or bullet your listed sources.
- You do NOT need a heading on this page.
- Works Cited should be centered at the top. Same font. Same size. No Word Art.
- DOUBLE-SPACE the entire document. Remember to indent the second and third lines of EACH citation. The first line should not be indented.